

**Minutes  
Board Of Trustees Meeting  
Sept 17, 2020, 6:30 PM  
ZOOM Link:  
Passcode: 533000**

**1. Call to order: 6:35 pm.**

**2. Pledge of Allegiance - [Flag](#)**

**3. Opening statements – Dan Rufo, President**

One executive session was held in regard to a legal matter. Officer elections will be held during October Meeting. Officers elected in October will then serve until the August 2021 meeting putting back on traditional schedule.

**4. Review & accept minutes from Aug 20, 2020 Meeting**

- a. [Minutes](#) - Motion to accept minutes: E.Falcone; Seconded: J.Work. All in favor, none opposed. Motion carried. **Minutes accepted.**

**5. Policy Reviews/Resolutions**

- a. Title IX Policy - Third Reading  
i. [Document](#)  
b. RA Telecommuting Policy - Second Reading  
i. [Document](#) - Policy  
ii. [Document](#) - Telecommuting Agreement  
iii. [Document](#) - Telecommuting Safety Checklist

**6. Committees Meeting updates – Committee Chairs**

- a. Development Committee – Gina/Mark  
i. [Development Report September 2020](#)  
b. **HR Committee** – J.Work - summary of work and progress relating to support for teachers and replacement/substitute teachers where needed  
c. **Finance Committee** – S.Glick - updates from Tuesday's meetings. Set schedule of reports reviewed. 5 year comparative model deferred to next month. Anticipates start of the budgeting process earlier this year in January. Discussed COVID costs (distance learning, cleaning) application of grant funds where possible.  
d. **Strategic Planning Committee** – D.Rufo/G.Buli. None presently but will be reviewing shortly.  
e. Legislative Committee – G.Scott. Has not met in a few weeks.  
f. **Business Manager's Report** – C.Schaffer - In Board Drive.. Motion to approve staff roster made by G.Queen, Seconded: S.Nahari - all in favor, none opposed. Motion carried. **Staff Roster Accepted.**

## 7. Administration Reports

- a. **Lower School Principal Report** – C. Herman. Shout out to teachers that are our HEROES - that make lemonade out of lemons and our own sunshine in this distance learning environment. Shared the positives that teachers have noticed as a result of distance learning.
- b. **Upper School Principal Report** – M.Boyd - Echoed Ms. Herman's comments and said that all things considered it has been a positive start to the school year. Will be offering SAT's to 51 seniors. Upper School Teachers meet 3x per week, with MTSS, Special Ed, etc.
- c. **CEO Report** – G.Buli
  - i. September [CEO Report](#) - Filled Middle school math position, working on Middle school ELA position. Plan to revisit distance learning plan remains in place - plan to review status is anticipated at the beginning of October.

## 8. New Business

- a. **Board Seat Re-Appointments - Vote held separately for each seat**
  - i. **Shawn Glick** - Seat #2. Motion to re-appoint Shawn Glick for a 2 year term to fill Board Seat #2 made by M.Reynolds, Seconded: J.Work. All in favor, none opposed. **Shawn Glick re-appointed to Board seat #2.**
  - ii. **Anthony Bragoli** - Seat # 5. Motion to re-appoint Anthony Bragoli for a 2 year term to fill Board Seat #5 made by M.Grenier, Seconded: G.Scott. All in favor, none opposed. **Anthony Bragoli re-appointed to Board seat #5.**
  - iii. **Mark Grenier** - Seat #9. Motion to re-appoint Mark Grenier for a 2 year term to fill Board Seat #9 made by E.Falcone, Seconded: S.Narahari. All in favor, none opposed. **Mark Grenier re-appointed to Board seat #9.**
  - iv. **Sujaya Narahari** - Seat #11. Motion to re-appoint Sujaya Narahari for a 2 year term to fill Board Seat #11 made by M.Grenier, Seconded: J.Work. All in favor, none opposed. **Sujaya Narahari re-appointed to Board seat #9.**
  - v. **Monica Reynolds** - Seat #12 - Motion to re-appoint Monica Reynolds for a 2 year term to fill Board Seat #12 made by G.Scott, Seconded: S.Narahari. All in favor, none opposed. **Monica Reynolds re-appointed to Board seat #12.**
  - vi. **Elizabeth Falcone** - Seat #13 - Motion to re-appoint Elizabeth Falcone for a 2 year term to fill Board Seat 13 made by J.Work, Seconded: S.Narahari. All in favor, none opposed. **Elizabeth Falcone re-appointed to Board seat #13.**
- b. **Committee Reorganization - Vote held separately for each position**
  - i. **Academic & Curriculum Committee.**
    1. **Chairperson.** J. Work nominates Dan Rufo; Seconded: M.Reynolds. All in favor and none opposed. **Dan Rufo shall serve as Chairperson of the Academic & Curriculum Committee.**
    2. **Members.** G.Queen nominates Janel Work, Kim Henkin, and Sujaya Narahari to serve as members. Seconded: Y. Francois. All in favor, none opposed. **Janel Work, Kim Henkin, and Sujaya Narahari shall serve as members of the Academic & Curriculum Committee.**

- ii. **Development -**
  - 1. **Chairperson.** M. Reynolds nominates Mark Grenier; Seconded: S. Narahari. All in favor, none opposed. **Mark Grenier shall serve as Chairperson of the Development Committee.**
  - 2. **Members.** - M. Reynolds nominates Elizabeth Falcone to serve as a member. Seconded: S.Glick. All in favor, none opposed. **Beth Falcone shall serve as a member of the Development Committee.**
- iii. **Human Resources -**
  - 1. **Chairperson.** M. Reynolds nominates Beth Falcone; Seconded: G.Scott. All in favor and none opposed. **Beth Falcone shall serve as Chairperson of the Human Resources Committee.**
  - 2. **Members.** Y. Francois nominates Janel Work, Greg Scott, and Bill Suriano to serve as members. Seconded: E. Falcone. All in favor, none opposed. **Janel Work, Greg Scott, and Bill Suriano to serve as members of the Human Resources Committee.**
- iv. **Finance -**
  - 1. **Chairperson.** D. Rufo nominates Shawn Glick; Seconded: K.Henkin. All in favor and none opposed. **Shawn Glick shall serve as Chairperson of the Finance Committee.**
  - 2. **Members.** M. Reynolds nominates Yvan Francois, Mark Grenier, and Sujaya Narahari to serve as members. Seconded: K. Henkin. All in favor, none opposed. **Yvan Francois, Mark Grenier, and Sujaya Narahari to serve as members of the Finance Committee.**
- v. **Strategic Planning -**
  - 1. **Chairperson.** D.Rufo nominates Yvan Francois. Seconded: S.Narahari. All in favor, none opposed. **Yvan Francois will serve as Chairperson of the Strategic Planning Committee.**
  - 2. **Members.** - E.Falcone nominates Shawn Glick, Mark Grenier, and Sujaya Narahari to serve as members. Seconded: M.Reynolds. All in favor; none opposed. **Shawn Glick, Mark Grenier, and Sujaya Narahari shall serve as members of the Strategic Planning Committee.**
- vi. **Legislative -**
  - 1. **Chairperson.** K. Henkin nominates Greg Queen. Seconded: E.Falcone. All in favor, none opposed. **Greg Queen will serve as Chairperson of the Legislative Committee.**
  - 2. **Members.** S. Narahari nominates Anthony Bragoli, Kim Henkin and Elizabeth Falcone to serve as members. Seconded: Y. Francois. All in favor, none opposed. **Anthony Bragoli, Kim Henkin and Elizabeth Falcone will serve as members of the Legislative Committee.**
- vii. **Equality and Equity -**
  - 1. **Chairperson.** M. Grenier nominates Sujaya Narahari. Seconded: Yvan Francois. All in favor, none opposed. **Sujaya Narahari will serve as Chairperson of the Equity and Equality Committee.**

2. **Members.** E. Falcone nominates Dan Rufo and Mark Grenier to serve as members. Seconded: K.Henkin. All in favor, none opposed. **Dan Rufo and Mark Grenier shall serve as members of the Equity and Equality Committee.**

**9. Public comment**

- a. **Ms. Rigby** - positivity is good but children are falling behind and some local schools are starting next week.
- b. **Ms. Supplee** - question related to specific benchmarks & whether bussing is a factor. Gina says will have written answer attached to minutes but short answer is that the specific answers are referenced within the health and safety plan.
- c. **Ms. Hall** - comment regarding positive experience with staff and 504 plans, Recognized need for updated plan and early addressing of needs.

**10. Adjournment** - Motion to adjourn made by M.Grenier, Seconded S.Narahari. All in favor & None opposed, motion carries. **Meeting adjourned as of 7:31 pm.**

**11. Executive Session: Personnel Matter - CEO Review**